



United States  
**Office of  
Personnel Management** Washington, DC 20415-0001

**Treatment of Employees on Alternative Work Schedules  
Who Were Excused from Duty on February 18, 2003**

On February 18, 2003, employees of Federal agencies in the **Washington, DC, area** were excused from duty without loss of pay or charge to leave due to heavy snow in the region.

Employees who are on *flexible* or *compressed work schedules* and for whom Tuesday, February 19, was a scheduled AWS day off are not entitled to an "in-lieu-of" day off.

**Compressed Work Schedules -- "In-Lieu-Of" Holiday**

If an agency had designated Tuesday, February 18, as the "in-lieu of" Washington's Birthday holiday for employees on a *compressed work schedule*, the agency should designate a new "in-lieu-of" holiday before the end of the pay period for those employees. Designation of a new "in-lieu-of" holiday day must be consistent with the agency's existing alternative work schedule plan. In the event an employee works on his or her "in lieu of" holiday, he or she will be entitled to holiday premium pay for that day.